مؤسسهٔ رفاه و بشردوستانه
Organization for Welfare & Humanitarian

Organization for Welfare & Humanitarian (OWH)
Administration and Finance Directorate
Administration and Human Resource Department
Term of Reference

Part of Administration	**Job Title:**	**Nutrition Supervisor**
	Name:	
	Location	**Urozgan Province (Sub Office)**
	Gender:	**Male/Female**
	Nationality:	**Afghan**
	Duration:	**Project based (extendable)**
	Reporting to:	**Project Manager**
Scope of work:	The Nutrition Supervisor provides strategic professional leadership and technical policy inputs to the OWH Urban Nutriton Projects in order to strengthen the routine services and other relevant Nutrition activities in the related province. To be a member of a Urban Nutrition team provide services to drought affected communities and oversee the implementation of the nutrition project according to Afghanistan IMAM and IMNCI guidelines in order to provide lifesaving activities through mobile outreach IMAM services and assist the Urban Nutrition Project with Project Manager in implementing the Program in the mentioned province.	
Responsibilities:	• Assist Nutrition Management team with all community negotiations and the set-up of the project. • Advise Nutrition Program Manager on program settings and community specifics. • Monitor mobile clinics and nutrition extension workers: • Ensure timely completion of project work and documentation • Ensure accurate and reliable management of all stock • Maintain low profile movements in regard to issues of security • Establish and maintain good working relations with the local community leaders and beneficiaries • Ensure project implementation is in line with ministry policy where applicable • Attend district level health and nutrition related meetings • Deliver IMAM treatment services to target communities as per the national treatment protocols • Produce periodic reports (daily weekly monthly etc) and check the quality of statistics and other checklists. • Mapping of villages and communities have poor access to health and nutrition services. • To ensure that all necessary equipment (medicine therapeutic food and non-medical supply) is available. • Submitting Daily reports to line manager • Other as directed by line manager	
Qualification:	• Afghan National	

	• Medical Doctor, preference will be given to the candidates with post graduate degree • At least 5 Years' work experience with government or Non-government organization, UN Agencies or other development organizations • Excellent written and verbal communication skills in English language and fluent in a local language; • Demonstrate computer skills (Ms. Office Package). • Be able to travel all districts/health facilities as well as outside of province